



408 W Oak St, El Dorado, AR 71730
Phone: 870-639-1737 Fax: 870-639-1732
www.kwilliamsortho.com

1912 Lamy Ln, Monroe, LA 71201
Phone: 318 600-3040 Fax: 318-600-6987
www.kwilliamsortho.com

NOTICE OF PRIVACY PRACTICES – HIPPA

Disclosure of Health Information

We use and disclose health information about you for treatment, payment, and healthcare. We may disclose your information to a treating healthcare provider. You may give us written authorization to disclose health information to anyone for any purpose. This may be revoked in writing. We need written permission before any health information is disclosed to any caregivers of a minor besides the child's legal guardian. In the event of an emergency, we will disclose information based on our professional judgment. We may use your health information to obtain payment for services. We will not use health information for marketing purposes. If we suspect a possible victim of abuse, neglect, or domestic violence, we may disclose your health information, as the law requires. We may disclose your health information to provide you with appointment or treatment recommendations (such as voicemails, postcards, emails, or letters).

Patient Rights

Access: You have the right to look at or get copies of your health information. If you request copies, we will charge you for each page, for staff time to locate and copy the information, and postage if you want the copies mailed.

Restrictions: You have the right to request that we place additional restrictions on our use of disclosure of information.

Alternative Communications: You have the right to request that we communicate with you about your health history in alternative means.

Amendment: You have the right to request that we amend your health information. We may deny your request under certain circumstances.

Questions and complaints

If you are concerned that we may have violated your privacy rights, or disagree with a decision we made about access to your health information or in response to a request to amend or restrict the disclosure of health information, you may submit a written complaint to the US Department of Health and Human Services. If you have any further questions about our privacy practices, please contact Dr. Williams.